

# Risk assessment Glenrothes Aeromodelling Club.

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Club / Venue name: GAC flying field

Assessment carried out by: Alex Mackie Covid officer.

Date assessment was carried out: 29/09/20

Date of next review: As and when regulations change.

Important links on managing risk: [Completed example risk assessment](#)

[Scotland's route map through and out of the crisis](#)

[HSE Health and Safety - Risk assessment advice](#)

[Getting your facilities fit for sport guidance](#)

## Responsibilities of management

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	Date complete	Review
Managing the change to increased number of members at the flying site	All members	Emergency operating procedures are in place	Appoint a Covid-19 officer	Club committee	29/09/20	

## Building essentials

<b>What are the hazards?</b>	<b>Who might be harmed and how?</b>	<b>What are you already doing to control the risks?</b>	<b>What further action do you need to take to control the risks?</b>	<b>Who needs to carry out the action?</b>	<b>Date complete</b>	<b>Review</b>
Spread of virus in maintenance equipment through touch points	The maintenance team	Cleaning materials are in place.	None	All maintenance team members.	29/09/20	
Water and toilet facilities are out of order after a long period on not being used.	N/A	N/A. The club does not have any buildings with running water or toilets.	None	None		

## Hygiene, health & safety

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	Date complete	Review
Lack of hand cleaning facilities leading to increased risk of the spread of the virus	Club members	All members have wipes All members are expected to have their own sanitiser.	None	All attendees	29/09/20	
Risk of contamination by lifting and disposing of litter	Club members	All wipes, gloves and any other rubbish must be taken home by each member.	None	All attendees		
A member becomes unwell when alone at the flying site	Club members	Members have been advised that they should have a mobile phone is on their person at all times whilst at the club during these times and they have their ICE contact setup.	Individual flying is discouraged.	All members		

## Cleaning

<b>What are the hazards?</b>	<b>Who might be harmed and how?</b>	<b>What are you already doing to control the risks?</b>	<b>What further action do you need to take to control the risks?</b>	<b>Who needs to carry out the action?</b>	<b>Date complete</b>	<b>Review</b>
The club has no indoor facilities so no cleaning risks are identified.		Not applicable	None			
The club has a maintenance shed / container with no items that require cleaning.		The clubhouse / container / shed is out of bounds to non-maintenance crew. The maintenance crew have been instructed in cleaning procedures for doors and locks etc.				
The club has indoor facilities and cleaning risks are identified.		Currently out of bounds				

## Physical distancing

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	Date complete	Review
Situations where members do not adhere to social distancing rules	Club members	Pilot stance marked with spots 3 metres apart. Only three flyers allowed on the pilot stance two metres apart	None			
Situations where visitors do not adhere to social distancing rules		Main gate to be closed but not locked to prevent visitors	None			
Situations where members do not adhere to social distancing rules		Cars used as shelters and parked 2 car width apart.	None			
Situations where members do not adhere to social distancing rules		The pits have been moved to give 2 metre separation allowing them to be used.	None			
Situations where visitors do not adhere to social distancing rules		Only club members on site, no visitors. Any members of the public who may try and visit should be asked tactfully to leave, and return after the complete lifting of the lockdown	None			
Situations where members do not adhere to social distancing rules		Start benches are 2 metres apart,	None			
Situations where members do not adhere to social distancing rules		Only separated bays in the pits are used.	None			
Situations where members do not adhere to social distancing rules		Starting tables are already located sufficiently far apart: all activities must maintain 2m separation	None			

## Symptoms of COVID-19

<b>What are the hazards?</b>	<b>Who might be harmed and how?</b>	<b>What are you already doing to control the risks?</b>	<b>What further action do you need to take to control the risks?</b>	<b>Who needs to carry out the action?</b>	<b>Date complete</b>	<b>Review</b>
Continuing to be on the site when feeling unwell	Club Members	Members have been advised not to attend the site if they are feeling unwell.  Members have been advised to return home immediately they feel unwell.	None			

## First aid

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	Date complete	Review
Withdrawal of first aid to a person in need would put their life at risk	Club members	All members are encouraged to carry a first aid kit. Emergency services to be summoned.	None			
Withdrawal of first aid to a person in need would put their life at risk	Club members	All members have been advised to bring their own first aid kit.	None			
Withdrawal of first aid to a person in need would put their life at risk	Club members	If an ambulance is required we have the post code for the site on field shed.				
A member takes ill at the flying site.	Club members	Members have been advised to have the ICE (In Case of Emergency) contact on their phone or in their flight box	None			

## Inform

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	Date complete	Review
Club members unaware of changes to procedures	Club members	Members are kept up to date with changes via e-mail.		Club Swcretary		
A virus transmission occurs at the flying site	Club members	Track and trace system already in place.	All members to be sent the Apple and Android links to the "Protect Scotland" app	Club Secretary		
Too many members turn up at the same time.	Club members	All flying must be booked through online reporting				
A virus transmission occurs at the flying site	Club members	All members' contact details are available.	Send email to members asking for them to confirm their contact details.	Club Secretary		

## Staff

<b>What are the hazards?</b>	<b>Who might be harmed and how?</b>	<b>What are you already doing to control the risks?</b>	<b>What further action do you need to take to control the risks?</b>	<b>Who needs to carry out the action?</b>	<b>Date Complete</b>	<b>Review</b>
Site maintenance crew are at a higher risk.	Maintenance crew	A maximum of 5 people are allowed on site for maintenance activities. The team have received instruction regarding cleaning procedures.	None.			March 2021

## Sport-specific

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	Date complete	Review
Cuts from rotating propeller	Members	Personal first aid				
Burn from burning lipo battery	Members	Water is available to cool the burned area	Advise members to have water or cook pads available.	Club Secretary		
A member is tempted to borrow equipment from another member		Members have been advised that they must arrive at the field fully equipped so no equipment is shared. This means ensuring you are fully prepared for all eventualities	None			
A member requires assistance for model or transmitter setup work		Members have been advised that they must ensure models are ready for flight: do not arrive at field with radio not bound, controls not set up/adjusted, fail safe not set, etc. as no physical help will be available.	None			

## Organised coached activities

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	Date complete	Review
Not applicable						

## Delivering coached activities

<b>What are the hazards?</b>	<b>Who might be harmed and how?</b>	<b>What are you already doing to control the risks?</b>	<b>What further action do you need to take to control the risks?</b>	<b>Who needs to carry out the action?</b>	<b>Date complete</b>	<b>Review</b>
Instructor continuing to be on the site when feeling unwell	Club members	Members have been advised to return home if they feel unwell.	None			
Physical distancing cannot be maintained during coaching		Training can continue but only on buddy leads or preferably wirelessly	Face masks should be worn and additional sanitising.	Coaches and trainees		